

Appendix 1 – Latest progress report – actions marked with CDC’s degree of influence

Introduction

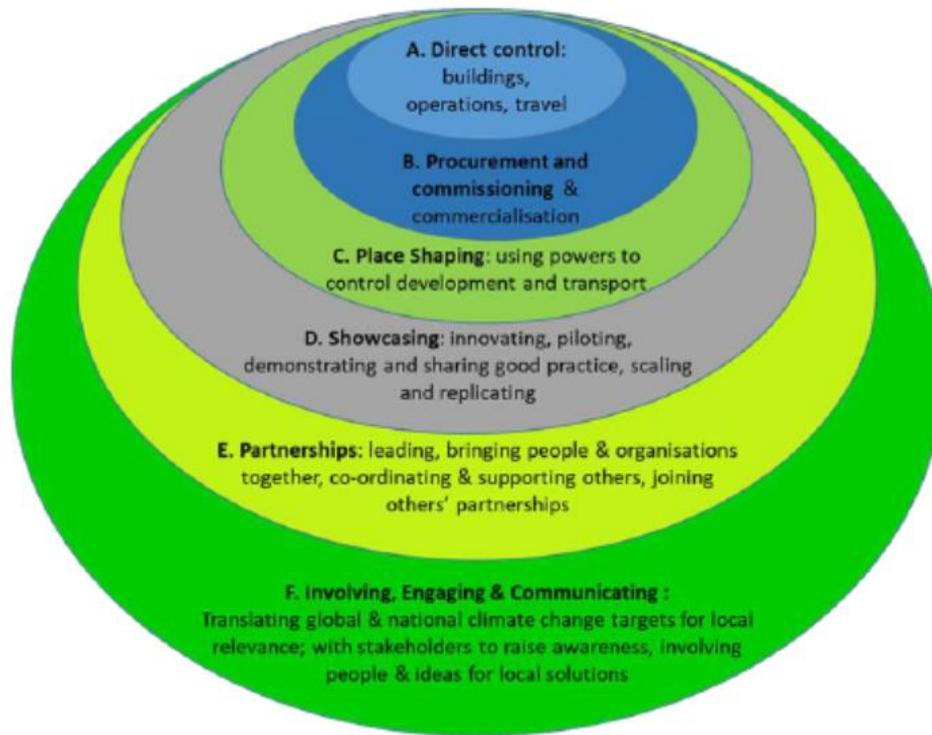
Colour coding is used to show if projects are underway (green), may not be initiated/completed on time (amber), or are not expected to be initiated/completed on time (red). No colour has been assigned if the project start date has not yet been reached and the project has not begun. If greenhouse gas mitigation actions have taken place in addition to those in the plan, they are listed in the appropriate section.

Below the colour coding for progress on projects, letters have been assigned to indicate the degree of influence that the council has over the action, with the letter A indicating direct control and the letter F indicating the least level of control where the council can influence emission reductions only through raising awareness and involving local people and organisations in seeking solutions. This is summarised in Table 1 which is based on Figure 1, which has been taken from a report entitled “Local Authorities and the Sixth Carbon Budget” published by the Climate Change Committee, the government’s advisers on meeting the U.K.’s carbon budgets.

Table 1: Council’s degree of influence over actions - categories

Category	Description
A: Direct control	Buildings, operations, travel
B: Procurement	Procurement, commissioning, commercialisation
C: Place-shaping	Using powers to control development and transport
D: Showcasing	Innovating, piloting, showcasing best showcasing best practice, scaling and replicating.
E: Partnerships	Leading, bringing people and organisations together, coordinating and supporting others, joining others’ partnerships.
F: Involving, Engaging and Communicating	Translating global and national targets on climate change for local relevance, engaging with stakeholders to raise awareness, involving people in ideas for local solutions.

Figure 1 How local authorities control and influence emissions



Source: 'Onion diagram' based on internal Centre for Sustainability model and amended for this report.

Table 2: Progress on actions in action plan

CDC processes

	Actions	Target start date unless stated otherwise	Services involved in delivery	Named officer
3.2 Green	Climate Emergency Officer Group established	First quarter 2021	Senior Leadership Team, other services.	Alison Stevens, Divisional Manager Environmental and Health Protection
A: Direct Control				
	Quarterly meetings have been established and are currently focussed on decarbonising CDC buildings and other internal projects, including Service Plan projects and Asset Replacement Programme..			
3.3 Green	A quarterly progress report to Environment Panel.	On-going.	Environmental Strategy Unit to co-ordinate reporting by CDC teams.	Tom Day, Environmental Co-ordinator
A: Direct Control				
	This is occurring.			

	Actions	Target start date unless stated otherwise	Services involved in delivery	Named officer
3.4 Green	An annual report to full Council.	First report from the date of the adoption of the detailed action plan.	Environmental Strategy Unit to co-ordinate reporting by CDC teams.	Tom Day, Environmental Co-ordinator
A: Direct Control				
	Plan was adopted in January 2021. The first report to full Council is due January 2022.			
3.5 Green	Review of statutory and non-statutory plans and policies together with recommendations for changes, to be reported back to Environment Panel and Cabinet.	Review will be a rolling programme, schedule determined by individual policy review dates.	All services	Andrea Smith, Carbon Reduction Project Manager, to assist services.
A: Direct Control				
	Service plans for y/e 2022 were reviewed and environmental issues were raised with relevant officers to check they had been factored in. The draft taxi licensing policy was reviewed to assess its environmental impact and advise the taxi licensing team accordingly.			
3.6 Green	Training for council decision-makers	Initiated March 2021 then ongoing.	Carbon Reduction Project Manager	Andrea Smith, Carbon Reduction Project Manager
A: Direct Control	Online learning identified and promoted. First climate cafes took place March 2021. On 15 March 2021, Louise Marix Evans, author of a report for the Committee on Climate Change, gave a talk on the role of local authorities in meeting the climate emergency. Information on climate change issues, such as fuelling options for transport, has been provided to councillors and details of events which might be of interest to decision-makers e.g., on carbon literacy have been forwarded.			
3.7 Green	Keep funding document up to date.	Ongoing	Carbon Reduction Project Manager	Andrea Smith, Carbon Reduction Project Manager
A: Direct Control	This is being done and a version will be emailed to councillors when there are significant changes.			
3.8 Green	Ensure integration of environmental criteria into procurement practices.	Ongoing as goods and services are procured.	Legal, Environmental Strategy Unit	Nicholas Bennett, Divisional Manager, Corporate

	Actions	Target start date unless stated otherwise	Services involved in delivery	Named officer
				Services
B: Procurement	This is being done but is challenging due the technical knowledge needed to give the right advice on subjects as diverse as the recycled plastic content of wheelie bins and graffiti remover. Procurement will be linked to the projects identified in the service plan reviews and therefore Environmental Strategy Unit can support service areas undertaking procurement where necessary. However, templates for reports have been amended and definitions on specifications in the contract procedure rules have been amended to include environmental factors.			
3.9 Green	Develop the process for estimating more of CDC's scope 3 greenhouse gas emissions, including considering possible routes for collecting Scope 3 data from CDC tenants.	Start 2022 and then ongoing.	Carbon Reduction Project Manager working with Growth and Culture teams in relation to data from CDC tenants.	Andrea Smith, Carbon Reduction Project Manager, Sarah Peyman, Divisional Manager, Growth and Place Services, Kevin Gillett, Valuation and Estates Manager.
E: Partnerships	Emissions from the leased-out leisure centres have been included within the latest emission figures for the council. This has been precipitated by the opportunity of a grant to decarbonise Westgate leisure centre and this grant entailed gathering the energy use data and estimating emissions. Work has been conducted to estimate the carbon dioxide emissions from St James' industrial estate prior to the improvements.			

Area-wide processes

	Actions	Target start date unless otherwise stated	Services involved in delivery	Officer responsible for delivery
5.1 Green	Existing working groups identified, or new groups established to implement	Process initiated by first quarter 2021	Carbon Reduction Project Manager to lead on liaison with other officers on identifying & establishing	Andrea Smith, Carbon Reduction Project Manager

	Actions	Target start date unless otherwise stated	Services involved in delivery	Officer responsible for delivery
	projects to reduce greenhouse gas emissions in the District.		groups.	
E: Partnerships	<p>The existing groups engaged with are indicated in bold in the text below. A new working group has been established. This is covered under Action 14.1.</p> <p>Chichester Vision is undergoing a thorough review in light of new circumstances such as the impact of Covid. Partners have met to consider the revised delivery action plan, and this has included consideration of projects which will directly or indirectly assist with carbon reductions and sustainability. The review of the action plan has been progressed by the Divisional Manager for Place. One project in the original Vision was to pedestrianise West Street adjacent to the cathedral, opening up the space for market stalls and events. This project is under consideration through the refresh of the Vision and the Growth Deal for the district.</p> <p>The Manhood Peninsula Partnership Officer (MPPO) has been working with Selsey Town Council to consider and progress wayfinding information boards for location in car parks in the town. As well as historic and environmental information, the boards will contain maps leading the viewer on foot between the High Street and East Beach Green and link to the Destination Selsey website via QR codes.</p> <p>Local food production is being supported by MPPO through working in partnership (the CHASM project) to investigate whether declining crab and lobster catches in the Selsey fishery area are related to increased sediment volumes and pollution.</p> <p>East Wittering & Bracklesham Parish Council carried out public consultation on village centre improvements and landscaping. Landscaping could include scope for additional trees. Other suggestions include reducing traffic flow, including town centre traffic.</p> <p>Petworth Vision has benefitted from Vision funding from CDC for community IT training, which may assist with reducing the need to travel to Chichester. The training is for residents of Petworth and the surrounding areas and includes online banking and shopping, using Zoom and Skype, and IT security.</p> <p>The Community Interest Company that was set up in Midhurst to</p>			

	Actions	Target start date unless otherwise stated	Services involved in delivery	Officer responsible for delivery
	progress its vision is progressing well with the project to consider measures to reduce traffic flow through the town centre and to potentially increase planting in North Street.			
5.2 Green	Produce details of a costed campaign on key environmental issues, potentially in partnership with WSCC.	2021	Communications, Environmental Strategy Unit, Wellbeing.	Sarah Parker, Communications Manager
E. Partnerships and F: Engaging with others	<p>CDC is working with WSCC and other West Sussex district and borough councils to promote behavioural change in the following areas: water saving, walking and cycling, energy efficiency & renewable energy, supporting the local economy, biodiversity, food.</p> <ul style="list-style-type: none"> • A logo has been developed by WSCC along with an online platform for members of the public to engage with each other and local authorities on sustainability. WSCC aim to launch this platform in spring 2022. WSCC has shared some social media resources on the cycling and walking theme. • The CDC Communications Team has been promoting messages through social and traditional media and has refreshed the climate change pages on the council's website. There was a peak of activity to tie in with the climate change conference COP26. Chichester District Council received excellent media coverage, including in the Observer series and on Radio 2. The team also produced a YouTube video which focused on home efficiency and renewable energy and featured a local resident. • The Communications Team has developed campaign assets for the energy efficiency theme and has shared these with the county, district and borough councils. • Councillors and the Environmental Strategy Unit have engaged with the public through events e.g., the eco-fair in November 2021 in Chichester. • Environmental Strategy Unit also organised a meeting in September 2021 for community environmental groups and parish councils keen to participate in the development of messages to be used in the behavioural change campaign. • In December 2022, the Climate Change Manager and the Housing Standards Manager organised an in-person event promoting home energy efficiency and renewable energy information and grants. The event was fully booked. 			

	Actions	Target start date unless otherwise stated	Services involved in delivery	Officer responsible for delivery
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5.3 Green	Let's Talk Panel	2021	Communications, Environmental Strategy Unit	Sarah Parker, Communications Manager, and Andrea Smith, Carbon Reduction Project Manager.
F: Engaging with others	This currently comprises of 773 people and is not intended to be representative of the district's population. Limited demographic information is gathered. To make it representative, more information could be collected from participants and gaps in representation filled through promotion with groups e.g., the university, college, and business associations. The use of this panel to gather feedback on climate change action in the district was approved by Cabinet at its meeting in September 2021. The panel sign up form fields have now been updated to gather more demographic data in preparation for future engagement and at time of writing a meeting to discuss progressing this action had been scheduled.			
5.4 Green	Use existing communication channels to invite further feedback on the climate emergency plan.	2021	Communications, Environmental Strategy Unit	Sarah Parker, Communications Manager, and Andrea Smith, Carbon Reduction Project Manager.
F: Engaging with others	In autumn 2020, CDC held a major consultation exercise on its draft Climate Emergency Action Plan. This action uses existing communications channels to invite further feedback on the plan as it develops. Also related to this is action 5.2, which describes how we will be working with West Sussex County Council on their new online engagement platform, which they aim to launch this spring. CDC has a regular email newsletter about the Local Plan, which is sent to around 2,600 subscribers. It is proposed that this channel is also used to encourage interest in climate change and provide feedback. The team is also going to use its corporate email newsletter 'District Round-up', which is currently issued monthly, to invite feedback. This will happen imminently. A feedback route is also being added to the CDC climate change webpage. This will add to the dialogue that already takes place between the council and members of the public on climate change activities through the council's social media channels.			
5.5 Green	Formalise the holding of twice-	2021	Environmental Strategy Unit	Andrea Smith, Carbon

	Actions	Target start date unless otherwise stated	Services involved in delivery	Officer responsible for delivery
	yearly public meetings which are already held on an ad-hoc basis			Reduction Project Manager.
F: Engaging with others	<p>Councillors and Environmental Strategy Unit have participated in the following meetings and these will evolve into twice yearly public meetings.</p> <ul style="list-style-type: none"> • A June 10 meeting organised by Extinction Rebellion for environmental groups within the district to hear from the council of progress on the climate action plan. • Attendance at the July 29 meeting of Bepton Parish council to outline the climate action plan. • The climate action plan was presented at the All-Parishes Meeting on 9 September 2021. • Councillors and the Carbon Reduction Project Manager participated in a green fair at Milland, which included a debate on sustainability. 			

Funding

	Actions	Target start date unless otherwise stated	Services involved in delivery	Officer responsible for delivery
6.1 Red E: Partnerships	Low Carbon Chichester Fund legal agreement signed, and funds transferred.	June 2021	Environmental Strategy Unit to lead. Legal to support.	Tom Day Environmental Co-ordinator
6.2 E: Partnerships	LCCF funding criteria agreed.	2021	Environmental Strategy Unit, Communications to support.	Andrea Smith, Carbon Reduction Project Manager
6.3 E: Partnerships	Manage process of disbursement of funds.	Start 2021 and the ongoing.	Carbon Reduction Project Manager	Andrea Smith, Carbon Reduction Project Manager
	These funds stem from the original development agreement between			

	Actions	Target start date unless otherwise stated	Services involved in delivery	Officer responsible for delivery
	Homes England and Linden / Downland. Galliford Try, the then owners of Linden, were the guarantor. Galliford Try have since sold Linden to Bovis, forming a new parent company for Linden, called Vistry. Homes England transferred the guarantor role to Vistry in November 2021. CDC is not a party to this development agreement, only to the draft agreement to transfer this specific fund to CDC. The LCCF agreement cannot be finalised and signed by CDC, HE and Linden/Vistry until the overarching development agreement is updated between Vistry and HE. The parties then met in December 2021 to progress the LCCF agreement. This is now expected to be signed by April 2022. Funds will be transferred in phases according the completion of housing on the Graylingwell development.			
6.4 Red	Report on feasibility of establishing on-going District-wide fund.	Complete by October 2021	Environmental Strategy Unit to lead. Planning Policy.	Andrea Smith, Carbon Reduction Project Manager; Tom Day Environmental Co-ordinator
A: Direct Control	The Government's Covid green recovery agenda has meant that there has been ample availability of funds in the short-term and the focus has been on ensuring CDC does not miss these opportunities. That focus has been successful as several grants have been secured. However, as a consequence, this action is delayed until 2022.			

CDC operations, buildings and land

	Actions	Target dates	Services involved in delivery	Officer responsible for delivery
7.1 Green	Investigate setting up Power Purchase Agreements (PPA) directly with renewable electricity and bio-methane generators.	Start and finish 2023	Carbon Reduction Project Manager, Building Services	Andrea Smith Carbon Reduction Project Manager
B: Procurement	This action is underway although it is not due to start until 2023.			
7.2 Green	Commission a review of CDC operational	Start in 2021. Complete in 2022.	Carbon Reduction Project	Andrea Smith Carbon

	Actions	Target dates	Services involved in delivery	Officer responsible for delivery
	buildings for options for carbon savings.		Manager, Growth, Facilities, Culture, Place, Chichester Contract Services	Reduction Project Manager
A: Direct Control	A consultant has been engaged to conduct feasibility studies at East Pallant House, Bourne and Grange leisure centres, the Novium museum, Westhampnett depot and selected CDC car parks. The outputs from the studies are expected in March 2022.			
7.3 Green	Collate existing initiatives that incentivise low-carbon work travel by CDC staff into a Green Travel Plan and identify gaps.	Start in early 2021. Planned outcomes agreed by summer 2021, followed by implementation.	Business Support, Environmental Protection	Joe Mildred, Divisional Manager Business Support
A: Direct Control	A staff Green Travel Plan has been developed and internal approval to fund some components of has been sought. The timing of the implementation of other components will depend on the post-lockdown situation. The installation of two new electric car charging points is complete and the procurement of a two EV pilot staff car fleet has commenced after gaining Cabinet approval in late 2021. The provision of two ebikes for work related journeys is at an advanced stage.			
7.4 Green	Factor GHG emissions into the evaluation of the options for the Council's ongoing office requirements and the future use of East Pallant House.	Scope to be finalised in Spring 2022 and options appraisal to follow with final recommendations to be made in early 2023.	Business Support, Carbon Reduction Project Manager.	Joe Mildred, Divisional Manager Business Support
A: Direct Control	The options appraisal will consider the future office requirements and whether to remain or relocate from East Pallant House, If the preferred option is to remain in at least part of East Pallant House, then significant work will need to be undertaken to improve the energy efficiency of the building. This will form an integral consideration within the forthcoming options appraisal.			
7.5 Green	Plant 400 trees (whips) across a	2021-2025	Chichester Contract	Justin Jones Green

	Actions	Target dates	Services involved in delivery	Officer responsible for delivery
	variety of CDC's parks and green spaces using funds from Trees Outside Woodlands Project, where appropriate.		Services, Environmental Strategy Unit.	Spaces Lead
E: Partnerships	Enquiries have been received by the Trees Outside Woodlands Project officer at CDC from members of the public about trees that they wish to plant on CDC land from November 2021. Permission was granted for four sites in Summersdale. See Action 13.1 for information on the Trees Outside Woodlands project. Further funding for 300 trees has also been awarded to CDC by Podback, following the implementation of a coffee pod collection service within CDC.			
Other additional actions 2 nd and 4 th actions A: Direct Control 1 st and 3 rd : F Partnerships	<ul style="list-style-type: none"> Tenants of CDC commercially let shops with flats above have been approached to ask if they would be interested in work to improve the energy performance of these properties. Full Council has agreed to replace two diesel refuse vehicles with electric vehicles. A project is underway to reduce carbon emissions from Westgate Leisure Centre. A project management company has been appointed and this company has been developing the proposed package of measures working with CDC staff. Three surveys have been conducted Westgate to inform the works. The next stage is the appointment of a lead contractor. A preferred contractor has been selected and the contract is being finalised. The Parking Services team have been trialling an electric van, to complement the existing two electric vehicles which are in the team. The purchase of an electric van will mean that there is only one non-electric vehicle remaining in the parking services' fleet. 			

Economy and jobs

	Actions	Target dates	Services involved in delivery	Officer responsible for delivery
8.1 - Green	Working through existing partnerships (e.g., Manhood Peninsula Partnership, Chichester BID/Vision) and with existing engagement routes	To be set.	Environmental Strategy Unit, Place, Growth, Communities	Andrea Smith, Carbon Reduction Project Manager

	Actions	Target dates	Services involved in delivery	Officer responsible for delivery
	(e.g., eBiz newsletter) to provide local organisations (businesses, educational institutions, etc.) with information to support them in transitioning to a low-carbon local economy. Through CDC's Choose Work programme, we will assist residents in finding employment that supports the low-carbon economy.			
F: Engaging with others	See action 5.1. The eBiz newsletter is regularly used to provide information on help for businesses to decarbonise. Furthermore, CDC is participating in a project with other West Sussex local authorities to help small- and medium-sized enterprises prepare for the low carbon economy. This is being funded through the West Sussex Economic Recovery Fund 2021-2024 and is being co-ordinated by the WSCC. The project will produce a programme to help businesses reduce their carbon footprint by providing examples of best practice, help, support and advice.			

Homes

	Actions	Target date	Services involved in delivery	Officer responsible for delivery
9.1 Green	Development & implementation of Housing Standards Financial Assistance Policy.	Policy to go to Cabinet in 2021	Housing Standards, Environmental Strategy Unit, Wellbeing	Elizabeth Reed, Housing Standards Manager
A: Direct Control	This has now been approved by full Council (March 2021). One of the priorities of the policy is to reduce fuel poverty and excess cold. Chichester Warm Homes Initiative offers financial assistance to homeowners and landlords if a property is occupied by someone on a low income and the property has a low EPC rating. Applicants can benefit from works up to a maximum of £25,000 in an off gas area, and £10,000 in an on-gas area. Landlords are required to contribute half the cost. This funding has been held in reserve with regard to energy efficiency improvements whilst there has been other government funding sources available with a more generous eligibility criteria. Residents have been encouraged to apply for these in the first instance. The policy includes three financial assistances including help for			

	Actions	Target date	Services involved in delivery	Officer responsible for delivery
	homeowners who are unable to afford repairs. The total amount of funding approved was £533,000 up until March 2023. To date there have been 2 applications approved at a value of £3,000.			
Other additional actions E: Partnerships	<ul style="list-style-type: none"> • Home Energy Advice is provided by Arun and Chichester Citizens Advice Energy Team who are equipped to provide a personalised advice service for residents particularly concerning the grants and financial assistance available to suit the needs of their home. • CDC successfully applied for Green Homes Grant Local Authority Delivery (LAD) Phases 1a and 1b as part of a local authority consortium. On 14 October 2021, 33 homes had received energy efficiency/renewable energy measures at a cost of £268,064. A further five homes were waiting for an installation date. Take-up has been encouraged through letters to homes thought to be eligible and promotion by the Communications team. • CDC successfully applied for Green Homes Grant LAD Phase 2, again as part of a local authority consortium, and is currently working on a further home retrofit programme. Work on this has been delayed as the scheme administrator and the managing agent could not agree contractual terms. Under this phase of Green Homes Grant Local Authority Delivery, funding is allocated to councils within the consortium. This allocation is worth £364,000. • A fourth consortium application was made which had two components to it: a bid to Green Homes Grant LAD Phase 3 which was successful and a bid for Home Upgrade Grant which was unsuccessful. This latter fund was aimed at homes that are not connected to homes on the gas grid. The £15.7 million that the consortium has secured for LAD Phase 3 will improve 1,661 households with an existing gas connection across the consortium of 22 local authorities. • CDC has been successful in obtaining funding to run a 6-month project aimed at identifying privately rented properties that fail to meet minimum energy performance. Additional staff have been employed to contact landlords and remind them of their responsibilities. Enforcement officers will also be available if informal methods of reaching compliance are unsuccessful. • CDC has participated in the second year of the Solar Together PV panel bulk-buy scheme. On 15 November 2021, 7,602 registrations had been received, an increase of 19% on the previous year. • Installations are still being carried out from the 2020 Solar Together scheme. Scheme manager iChoosr said this is due to delays in the global supply chain for batteries. In 			

	Actions	Target date	Services involved in delivery	Officer responsible for delivery
	Chichester district, out of 174 initial acceptances, 43 installations have been done, 73 had dropped out and the rest were in train.			

Development and planning

	Actions	Target date	Services involved in delivery	Officer responsible for delivery
10.1 Green	Require new development to achieve high levels of energy efficiency and minimise greenhouse gas emissions through policies within the Local Plan Review. (Subject to the outcomes of the Future Homes Standard consultation and implementation of any changes to the Building Regulations).	Adoption anticipated 2023	Environmental Strategy Unit, Planning Policy	Toby Ayling, Divisional Manager, Planning Policy Tom Day, Environmental Co-ordinator
C: Place Shaping	Environmental Strategy Unit has started inputting into the development of updated policies for the Local Plan, including those on sustainable construction. The final policy will be dependent on the results of the viability study. The Interim Statement on Housing requires higher standards for housing for development outside the settlement areas. Government has now issued revised Building Regulations to be implemented from June 2022 which will deliver an 30% improvement against current standards. These set a new baseline against which a plan policy will operate.			

Waste and recycling

	Actions	Target dates	Services responsible for delivery	Officer responsible for delivery
11.1	Following the passing of the Environment Act 2021 we are waiting on the release of new regulations (expected 2022), to develop delivery plans to implement the changes in domestic resource collection including food waste.	Planning to commence mid 2022 (on the assumption the Environment Act related secondary legislation is passed early 2022). Finish April 2023.	Chichester Contract Services	Kevin Carter, Divisional Manager, Chichester Contract Services
A: Direct Control	The progress of Environment Bill had been delayed due to the impact of the Covid pandemic but it has now been enacted in November 2021. This gives the required powers to the Government to implement different aspects of the bill. The details of what will be required and associated timescales have not yet been advised to the waste sector.			
11.2	In conjunction with WSCC to investigate opportunities for diverting food waste to anaerobic digestion and develop implementation plan options.	Start date March 2022. Finish June 2022.	Chichester Contract Services, West Sussex County Council	Kevin Carter, Divisional Manager, Chichester Contract Services
E: Partnerships	The progress of Environment Bill had been delayed due to the impact of the Covid pandemic, but it has now been enacted in November 2021 This gives the required powers to the Government to implement different aspects of the bill. The details of what will be required and associated timescales have not yet be advised to the waste sector.			
Other additional actions	<ul style="list-style-type: none"> • A pilot kerbside collection of textiles, small electrical items and coffee pods has started. • CDC has run a pilot of “hot bins” that accelerate the composting of garden and food waste. 			

Transport

	Actions	Target dates	Services involved in delivery	Officer responsible for delivery
12.1	Promote reduced	To be set	Environmental	Andrea Smith,

	Actions	Target dates	Services involved in delivery	Officer responsible for delivery
	carbon travel through provision of information on options and funding opportunities to partners.		Protection	Carbon Reduction Project Manager
F: Engaging with others	Related to actions 5.1 and 8.1.			
12.2 Green	Develop new taxi licensing policy.	To go to General Licensing Committee in February 2021.	Licensing, Environmental Protection	David Knowles-Ley, Licensing Manager
A: Direct Control	On 20 July 2021, Chichester District Council approved a new hackney carriage and private hire policy for the Chichester district. One element of the policy that will reduce emissions is that new application vehicles (irrespective of whether or not previously licensed) must comply with the current or immediately preceding Euro emissions standard (or any subsequent standard replacing it), and will only be licensed up to a maximum of 10 years from date of first registration. Existing licensed vehicles will benefit from a 5-year transitional period to allow licence holders to plan for replacement. Fully electric vehicles will be exempt from the 10-year age policy.			
12.3 Green	Approval of CDC's Local Cycling and Walking Infrastructure Plan (LCWIP).	2021	Environmental Protection	Simon Ballard, Environmental Protection Manager
A: Direct Control	Approved by the Council in May 2021			
12.4	Delivery of schemes in CDC's LCWIP.	To be set.	Environmental Protection, WSCC	Simon Ballard, Environmental Protection Manager
F: Partnerships	Cabinet decision on 7 September 2021 to use £38,000 of Business Rates Pool monies for the development of feasibility study(ies) for top priority Chichester LCWIP scheme with an additional £12,500 from reserves. On 15 October 2021 the Environment Panel decided to support WSCC's intention to procure a feasibility study for Chichester City LCWIP Route K, Westgate Chichester.			
12.5	Contribute to WSCC's target of increasing the length of the cycle network by 15% a	Start Spring 2022.	Environmental Protection, WSCC	Simon Ballard, Environmental Protection Manager, WSCC

	Actions	Target dates	Services involved in delivery	Officer responsible for delivery
	year compared to a 5km base (across the county).			
F: Partnerships	EP officers continue to attend the WSCC convened LCWIP officers' working group which is working towards a prioritised list of LCWIP schemes suitable for Active Travel Fund bids by WSCC.			
12.6 Green	Enable the continued expansion of the electric vehicle (EV) charging networks, based on the demand metrics from the recent installations and developments in the EV market.	Ongoing	Environmental Protection	Simon Ballard, Environmental Protection Manager
E: Partnerships	Environmental Protection and Parking Services continue to monitor the charge point usage data to inform an appropriate time for further investment. A verbal update on the usage of the existing network of EV charge points was given to the Parking Forum 6 September 2021 and a similar paper was presented to Environment Panel 20 September 2021. CDC is currently considering the WSCC contract with their supplier, Connected Kerb, and will be reporting to Cabinet on whether to join the county wide arrangements in due course.			

Nature-based solutions

	Actions	Target dates	Services involved in delivery	Officer responsible for delivery
13.1 Green	Increased tree planting on non-CDC land through carbon offset funding, Woodland Trust and other charity funding and net biodiversity gain or other national funding streams. Dependent on announcements on national policy and funding schemes.	March 2023 (project completion)	Environmental Strategy Unit, Development Management	Sophie Hamnett, Tree Project Officer
E:	As part of the DEFRA funded Subsidised Tree Scheme, between			

	Actions	Target dates	Services involved in delivery	Officer responsible for delivery
Partnerships	<p>January and April 2021 advice was given to 78 residents, schools, community groups, landowners and businesses on how to access and apply for free and subsidised trees through external funding sources.</p> <p>The CDC free tree scheme was launched in July 2021 and applications for free trees were open until 2 September. CDC received 111 applications. During the 2021/2022 planting season 8,020 trees will be distributed to successful applicants. Currently 5,540 trees have been distributed, with the remaining being delivered to applicants in the week commencing 10 January and in the week commencing 14 February. Applicants included residents, community groups, landowners, schools, charities, parish councils and businesses.</p> <p>As part of the project, until March 2023, CDC has £28,500 to spend on planting mini urban forests in the district, testing the Miyawaki style of tree planting against traditional forest planting, £48,250 to spend on tree planting interventions on farms and private land, and £37,000 to spend on orchard and agroforestry projects.</p>			
13.2 Green	Joint scheme of nutrient input mitigation to be agreed with Partnership for South Hampshire and Natural England.	End of 2021 (initiation date)	Environmental Strategy Unit, Planning Policy, Development Management	Tom Day Environmental Co-ordinator, Toby Ayling, Divisional Manager, Planning Policy
E: Partnerships	Work has started. A project officer has been appointed through the Partnership for South Hampshire (including funding from CDC). A site search has been done and potential sites identified for further work on suitability and funding.			
13.3 Green	Secure funding for the Strategic Wildlife Corridors Project through the Community Infrastructure Levy (CIL).	March 2021 (completion date)	Environmental Strategy Unit	Tom Day Environmental Co-ordinator
E: Partnerships	£575,000 in CIL funding was secured at the end of March for the Strategic Wildlife Corridors Project which launched in April. Therefore, this action is complete. Progress of the project will be reported under action 13.4 below.			
13.4 Green	Implement a series of habitat improvement projects within the	October 2022 – March 2026.	Environmental Strategy Unit	Sarah Hughes Wildlife Corridor Project Officer

	Actions	Target dates	Services involved in delivery	Officer responsible for delivery
	Strategic Wildlife Corridors, including tree and woodland planting where appropriate.			
E: Partnerships	The Strategic Wildlife Corridors Project commenced in April 2021. The Project Officer has been developing relationships with landowners within the corridors in preparation for the development and delivery of enhancement schemes. Implementation of schemes will start from March 2022.			

Renewable energy generation

	Actions	Target date	Services involved in delivery	Officer responsible for delivery
14.1 Green	Set up a working group of organisations that want to progress larger scale renewable energy generation projects.	See working groups section (Action 5.1)	Carbon Reduction Project Manager	Andrea Smith, Carbon Reduction Project Manager
E: Partnerships	Three meetings have been held. The first meeting focused on developing a common understanding of the situation regarding large-scale renewable energy generation in the district. The second covered opportunities for engagement with organisations in the district and a Private Member's Bill, the Local Energy Bill. This discussion led to the Environment Panel declaring it's support for the Bill. The third meeting received a presentation on Power Purchase Agreements.			